



**Technician
Job Description**

Job Title: Technician

FLSA Status: Non-Exempt

Reports To: Manager

Summary:

Responsible for maintenance and repair of heavy duty trucks; must have own tools, experience with working on heavy duty trucks; operating fork lift; accustomed to working in high elevations and confined spaces. Responsible to assist with inventory management

Education/Experience:

High school diploma or GED. Experience working on heavy duty/commercial vehicles, operating forklift and crane is preferred. MIG welding experience; fabrication experience.

Duties and Responsibilities include the following. *Other duties may be assigned.*

- Company owned and customer owned heavy duty/commercial vehicle maintenance and repair
- Capable of driving, backing up semi-tractor and trailer, drives trucks from yard into shop area in a safe manner
- Assist with shop cleaning, emptying of trash cans, organization, etc.
- Operates forklift and crane equipment
- Wears all required Personal Protective Equipment
- Make use of time and remain productive
- Excellent communication skills both verbal and written
- A demonstrated commitment to high professional ethical standards and a diverse workplace
- Ability to perform mathematical computations such as percentages, fractions, addition, subtraction, multiplication and division quickly and accurately
- Strong problem solving and documentation skills

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are a representative of the knowledge, skill and/or ability required for each level of Technician's skills. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Technician Skill Level I

Follow Employee guidelines, start/stop times and breaks; follow directions and fill out paperwork correctly.

- Understand basic principles of Propane and safe handling
- Basic mechanical skill level
- Owns basic hand tools
- Electric and pneumatic drilling, grinding power tool capabilities
- Recognize mechanical components and familiar with basic mechanical repairs
- Fork Lift certification

Technician Skill Level II

Mastery of Technician Skill Level I. Continue to upgrade skills and skill level; Take on more challenging job tasks; ability to stay prepared.

- Intermediate mechanical skill level
- Owns basic hand tools plus an array of intermediate tools with basic power tools
- Operate independently with minimum amount of assistance
- Basic use of torch set
- Basic use of MIG welder
- Basic use of gas detection device owned by Signature Truck Systems

Technician Skill Level III

Mastery of Technician Skill Levels I and II. Teach and train new and lesser skilled employees, complete testing and inspection procedures, Develop diagnostic skills and repair options.

- Advanced mechanical skill level
- Owns basic hand tools, an array of intermediate tools with basic power tools plus advanced power and diagnostic tools
- Able to diagnose and repair problems
- Advanced use of torch set
- Advanced use of MIG welder
- Basic use of TIG Welder

Technician Skill Level IV

Mastery of Technician Skill Levels I, II, and III. Able to review and advise on quality control issues. Mastery over a wide variety of integrated skills such as the electrical system, fuel system, and air conditioning system. Computer skills necessary for the day-to-day operations.

- Master mechanical skill level

- Owns basic hand tools, an array of intermediate tools with basic power tools, advanced and master power, electronic and diagnostic tools with understanding and ability to use master tools provided by Signature Truck Systems
- Master use of torch set
- Master use of MIG welder and has been qualified as code welder
- Master use of TIG Welder

Assembly Skills:

- Fabrication from raw materials
- Ability to follow oral and written direction
- Understand design principals
- Able to install and wire Power Distribution Box
- Understands hydraulic principals and installation
- Electrical and lighting
- Pump and piping installation
- Brake systems, mechanical and pneumatic
- Coupling devices
- Exhaust systems
- Frames
- Steering systems
- Suspensions
- Wheels and tires
- Prep Trucks
- Build from Prep stage
- Final Trucks
- DOT Inspections
- Familiar with inspection process
- Sign Inspections (3 yrs experience)
- Other Equipment operation
- CDL
- Computer and Diagnostic tools

Overall Knowledge, Skills and Other Abilities:

- Must have strong work ethics
- Must be well organized and a self-starter
- Detail oriented, professional attitude, reliable
- Possess strong time management skills
- Ability to communicate effectively verbally and in writing
- Ability to interact with employees and customers in a professional manner
- Ability to work independently and with a team in a fast-paced and high volume environment with emphasis on accuracy and timeliness
- Positive work attitude
- Willingness to learn and grow

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is:

- Regularly required to talk, hear, stand/walk, lift/manipulate/carry up to 100 lbs., push/pull up to 100 lbs.
- Frequently required to sit, reach, handling/gripping, driving, hand/foot controls, near/far acuity, depth perception, color vision, lay on back
- Occasionally required to climb, stoop, twist, crouch, kneel, lift/carry
- Working in confined spaces that require access through small portholes
- Extensive use of torches, welders, grinders, hand and/or power tools
- Must be able to climb up and down ladders and other lifting equipment
- Must be able to work from the ground, on and under Medium duty trucks

Acknowledgement:

This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties and responsibilities required of employees assigned to this role. By signing below the employee acknowledges and agrees to abide by items listed within the job description.

Print Employee Name

Employee Signature

Date